



Our client, **Armstrong Milling Co. Ltd**, is a leading producer in premier bird seed and oat products for Canadian and international customers. As the in-house regulatory expert, this proactive role focuses on quality assurance standards to ensure product manufacturing and distribution are industry best-practices and comply with export guidelines.

Quality Assurance & Regulatory Associate

Hagersville, ON

Quality Assurance responsibilities include:

- Developing, implementing, and monitoring all facets of SQF plans for the organization including: Food Safety Fundamentals, The Food Safety Plan and The Food Quality Plan
- Diligently documenting SQF components of feed and seed production, and ensuring the timely completion of related reports
- Initiating, coordinating and documenting all SQF-related plant activities and plans
- Completing quality assessments and sampling mixes—ensuring finished seed and feed products meet company and industry standards. Document and report findings and results
- Preparing for, and leading, on-site CFIA, customer and SQF audits
- Training colleagues on all SQF requirements, and staying informed on new and updated content and standards
- Daily monitoring of on the floor quality practices and reviews

Regulatory responsibilities include:

- Overseeing the compilation, filing, and approval of regulatory submissions for seed and feed products distributed across domestic, US and international markets
- Liaising with domestic and international customers and government bodies to ensure the company has the appropriate permits, licenses and documentation for importing and exporting finished products and ingredients
- Completing scheduled and order-specific documentation, including export letters, Certificates of Origin, Vet Certificate documents, phytosanitary certificates and ingredient lists
- Organizing and preparing for CFIA export documentation inspections

Your background includes:

- Bachelor's Degree or Diploma in (food) science, biology, agriculture, food safety & traceability or related field preferred
- 4+ years' experience in a regulatory affairs and/or quality control position within the food safety and feed industry
- Thorough knowledge of statistical process control skills in HACCP, SQF and/or the FeedAssure program, and experience with product manufacturing compliance with national and international standards (including CFIA and USDA processes, and the FSMA)
- Demonstrated commitment to quality, accuracy and attention to detail for all work activities
- Strong communication, interpersonal and analytical skills

Armstrong Milling Co. Ltd highly values the growth and success of their employees. Strong performance in this role can lead to increased responsibilities and new opportunities within the organization.

To learn more about this position and our client, contact Emily Gordon at eg@litherlandco.com or by phone at 416-868-4888 Ext. 4 quoting "Quality Assurance & Regulatory Associate - #181128"

LITHERLAND & COMPANY

Placing Leaders in Canadian Agriculture